

BOOKINGS PROCEDURE

ClinicPlus, 3 Nicolstreet, Extension 10, Witbank, 1035

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Key Contacts at ClinicPlus

OHP Sr. Bertha van der Spuy-Lombaard	All enquiries on medical issues like COF's, Service Level Agreements etc. bertha@lantic.net
Daleen Harmse	Financial, training and quality issues daleenharmse@lantic.net
Michelle Venter	Bookings, invoices and purchase orders clinicplus@lantic.net
Company documents required:	Company Letterhead Letter of goodstanding - WCC New company details form to be completed
Other documents required:	Bookings form with contact information and employee Proof of payment Generic man job specification form per employee Completed risk matrix on the certificate of fitness for
Accepted forms of identifiacion	Original ID document / Passport / Drivers licence / Temporary ID
Banking details for ClinicPlus:	ABSA BANK WITBANK Branch code: 632005 Account number: 406 967 2703 Reference: Company name and the invoice number NO CASH ACCEPTED We do not have a card facility currently , please do internet banking